

CPR Forward Plan 30 October 2019

Purpose:

This report provides a summary of upcoming items for consideration by the Corporate Policy and Resources Committee.

Recommendation:

1. That members note the workplan for the remainder of the 2019/20 municipal year.

Date	Title	Lead Officer	Purpose of the report	Date First Published
4 DECEMBER 2019				
4 Dec 2019	MAINTENANCE POLICY of Property & Physical Assets	Gary Reeve, Property & Assets Manager	New policy and guidance documents relating to the maintenance of WLDC property and land	07 October 2019
4 Dec 2019	Made in Gainsborough Phase 2	Amanda Bouttell, Senior Project and Growth Officer	Proposal for Phase 2 delivery of an Engineering Apprenticeship Programme within Gainsborough	
4 Dec 2019	5-7 Market Place Refurbishment	Wendy Osgodby, Senior Growth Strategy & Projects Officer	The refurbishment of 5-7 Market Place, including significant structural works.	21 May 2019
4 Dec 2019	National Non Domestic Rates, Sundry Debtors, Council Tax and Housing Benefit Overpayments Write Offs	Alison McCulloch, Revenues Manager	Report detailing debts which are irrecoverable	17 July 2019
4 Dec 2019	Customer Management System	Michelle Carrington, Strategic Lead Customer First	To seek approval for the procurement of a Customer Management System, and to spend capital monies allocated in the Earmarked reserve.	
4 Dec 2019 (for Full Council on 20 Jan 2020)	Local Council Tax Support Scheme for 2019/20	Alison McCulloch, Revenues Manager	To determine the local council tax support scheme for 2019/20	17 July 2019

9 JANUARY 2019

9 Jan 2020	Whistleblowing Policy	Emma Redwood, People and Organisational Development Manager	To review the council's Whistleblowing Policy	17 July 2019
9 Jan 2020	Review of Earmarked Reserves and Revenue Grants Unapplied	Sue Leversedge, Business Support Team Leader	To consider the proposals informed through the annual review of reserves process.	17 July 2019
9 Jan 2020	Approval of the Council's Proposed Performance Measures	Ellen King, Senior Performance Officer	This report presents the following for approval by Members: 1. The Council's proposed Progress and Delivery performance measures for 2020/21; 2. The Council's proposed Corporate Plan performance measures for 2020-2023	07 October 2019

6 FEBRUARY 2020

6 Feb 2020	Review and rationalise information security policies	Steve Anderson, Data Protection Officer	A proposal for reviewing and rationalising the authorities information security policy set.	
6 Feb 2020	Review of Recruitment & Selection Policy	Emma Redwood, People and Organisational Development Manager	To review the council's recruitment & selection policy and update as required	17 July 2019
6 Feb 2020	Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25	Sue Leversedge, Business Support Team Leader	draft budget for PC & CPR budgets 2020/21 - 2024/25	03 April 2019
6 Feb 2020	Progress and Delivery Report - Period 3 2019/20	Ellen King, Senior Performance Officer	To present performance of the Council's key services against agreed performance measures and indicate where improvements should be made,	03 April 2019

having regard to the remedial action set out in the report.

6 Feb 2020 (for Full Council on 2 Mar 2020)	Executive Business Plan, Medium Term Financial Strategy and Plan 2020/21 - 2024-25	Tracey Bircumshaw, Strategic Finance and Business Support Manager	To present financial the plans and strategies to deliver Corporate Plan objectives and quality services over the medium term, whilst managing financial risks to ensure our future resilience.	
6 Feb 2020	Compassionate Leave Policy	Emma Redwood, People and Organisational Development Manager	To write a Compassionate Leave Policy for the council	17 July 2019
6 Feb 2020	Budget and Treasury Monitoring Period 3 2019/20	Tracey Bircumshaw, Strategic Finance and Business Support Manager, Sue Leversedge, Business Support Team Leader	forecast outturn position as at 31st December 2019	03 April 2019
9 APRIL 2020				
9 Apr 2020	Caistor Southdale Development	Eve Fawcett-Moralee, Executive Director for Economic and Commercial Growth	To approve plans for GP and residential development	03 April 2019
9 Apr 2020	Budget and Treasury Monitoring Period 4 2019/20	Tracey Bircumshaw, Strategic Finance and Business Support Manager, Sue Leversedge, Business Support Team Leader	to report final outturn position 2019/20	03 April 2019
9 Apr 2020	Stress Management Policy	Emma Redwood, People and Organisational Development Manager	To review the council's stress management policy and update as required	17 July 2019
9 Apr 2020	Officer Code of Conduct	Emma Redwood, People	To review the officer code of conduct	17 July 2019

and Organisational
Development Manager

and update as required
